



SUMMER 2017 CANDIDATE ACADEMY PART 1 - SEEKING CANDIDACY
July 21 - 22, 2017
Schedule of Workshops*

THURSDAY, July 20

4:00 – 6:00 pm	EARLY REGISTRATION	
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FRIDAY, July 21

8:00 - 9:00 am	REGISTRATION	
8:00 – 9:00 am	Continental Breakfast	
9:00 – 10:00 am	<p style="text-align: center;">COE 101</p> <p>This one-hour session provides an overview of the Council and its accreditation processes.</p>	
10:00 – 10:30 am	Break	
10:30 – 11:30 am	<p style="text-align: center;">Determining Eligibility for Candidacy</p> <p>This session reviews the eligibility requirements for becoming a candidate for accreditation with the Council.</p>	
11:30 am - 1:00 pm	Lunch (on your own)	
1:00 – 4:00 pm	<p style="text-align: center;">Completing the Candidate Application</p> <p>This session reviews the candidate application, its required documentation and where to find information and forms on the COE website.</p>	
2:30 – 3:00 pm	Beverages Break	

**Please note that participants must attend all sessions in order to receive a certificate of completion. Keep this in mind when making travel arrangements.*

SATURDAY, July 22

8:00 - 9:00 am	Continental Breakfast	
9:00 – 11:00 am	Preparing for the Candidate Visit Each prospective candidate institution must host a two-day candidate visit by a team of two representatives of the COE Commission. This workshop reviews the planning and on-site activities that are required for this visit.	
11:00 am – 12:30 pm	Lunch (on your own)	
12:30 – 1:30 pm	Planning Ahead This session provides an overview of the activities and documentation that will be required for accreditation once the institution is awarded candidate status.	
1:30 – 2:30 pm	Where to Go From Here Following the conclusion of the Candidate Academy, school representatives may appreciate a road-map on the series of activities to undertake once back at their institutions.	
2:30 – 3:00 pm	Beverages Break	
3:00 – 3:30 pm	Candidate Academy Part 1 Closing Session* Part 1 of the Candidate Academy concludes with a summary review of the topics discussed in the Candidate Academy Part 1, and a preview of Part 2. Each school completing the Candidate Academy Part 1 is recognized and certificates of completion are awarded.	

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