

California Child Care Resource & Referral

NETWORK



Making Connections

How Integrated Data Systems Can Improve Our Work

October 22, 2015
1:30 – 3:30 p.m.

Why Coordinated Data Systems?



Data about children, families, workforce, and programs are often disconnected

A coordinated data system is part of a larger vision

- Involves many stakeholders
- Data sharing or integration
- Identify information gaps
- Policy and program planning
- Strengthens linkages among ECE services and programs as well as between ECE and other human services



Resource and Referral Data System

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R&R Manager

Background

- What did our data collecting look like before?
 - Index Cards
 - Technical Assistance Pads
 - Hand counting



Background

- When did we move to a computerized database?
 - Built by our MIS department (management information systems)
 - Approximately 12 years ago
 - Originally one data entry person



Background

Why?

- 19 staff entering data
- CAI R&R currently administers 10 contracts
- Each contract has specific program requirements and milestones
- 3 staff for quality control



TAF



- What is TAF?
 - Stands for Technical Assistance Form
 - Database is Microsoft Access Based



TAF



- How do we use TAF?
 - Support RR Programs
 - Record Services
 - Reports



TAF

Support R&R Services

- General RR Services
 - Education and Outreach
 - CalWORKS and Special Needs Enhanced Referrals
- Capacity Building
 - CCIP and FCCH Refugee Microgrant
 - Center Development
 - Exempt Provider (FFN) training
 - Trustline
 - Health and Safety Scholarship



TAF

Support R&R Services cont.

- Quality Inclusive Child Care
 - Quality Improvement Training & Technical Assistance
 - ERS Assessment Tool Tracking
 - AB212 CARES
 - California Transitional Kindergarten Stipend (CTKS) program
- Medi-Cal Outreach & Enrollment



TAF

Record Services

- By Program
- By Client
- By Service only

Data Fields

- Date
- Staff Member
- Service Provided
- Sub Services
- Referrals
- Comment Narrative
- Mileage
- Incentives
- Funding Codes



TAF - Reports

General Reports

- CCIP
- Other Services
- CalWORKS
- Activity Summary
- Health Insurance
- Health & Safety Scholarship
- Health & Safety Scholarship Detail Report
- Incentives
- Mileage
- Mileage Summary
- Workshop Activity
- Workshop Activity by Client
- Workshop Sign In Sheet
- Workshop Summary
- Workshop Verification of Hours
- Zip Codes Served

Client Reports

- CalWORKs Capacity Building
- CalWORKs Capacity Building Client List
- CCIP Registry Report
- CCIP Report
- Child Enhanced Referrals
- Other Services Registry Report

Program Reports

- Master List of Assesements
- Programs Needing Assessment
- Program Service Summary



TAF



Use of Data

- Reports for funders
- Ensure data integrity
- Track project progress & Planning
- Inform community education



TAF



- Reports for funders
 - Each funder requires a report
 - Reports are either monthly, quarterly, or semi-annual
 - Reports are both statistical and narrative



TAF



- Ensure Data Integrity
 - Erroneous data is bad
 - Most accurate look at countywide needs and services
 - R&R Portfolio data represents Sacramento County



TAF

- Track Project Progress
 - Project Milestones
 - Planning
 - Grant/Proposal documentation



TAF



- Inform community education
 - Advocacy efforts
 - Data requests from community partners
 - White Papers
 - Newsletters
 - Social Media

How do others know what we are doing?



What else do we use?



- Library Database
- Referral Database
- RRTS
- CARES Stipend Program Database



Successes and Challenges

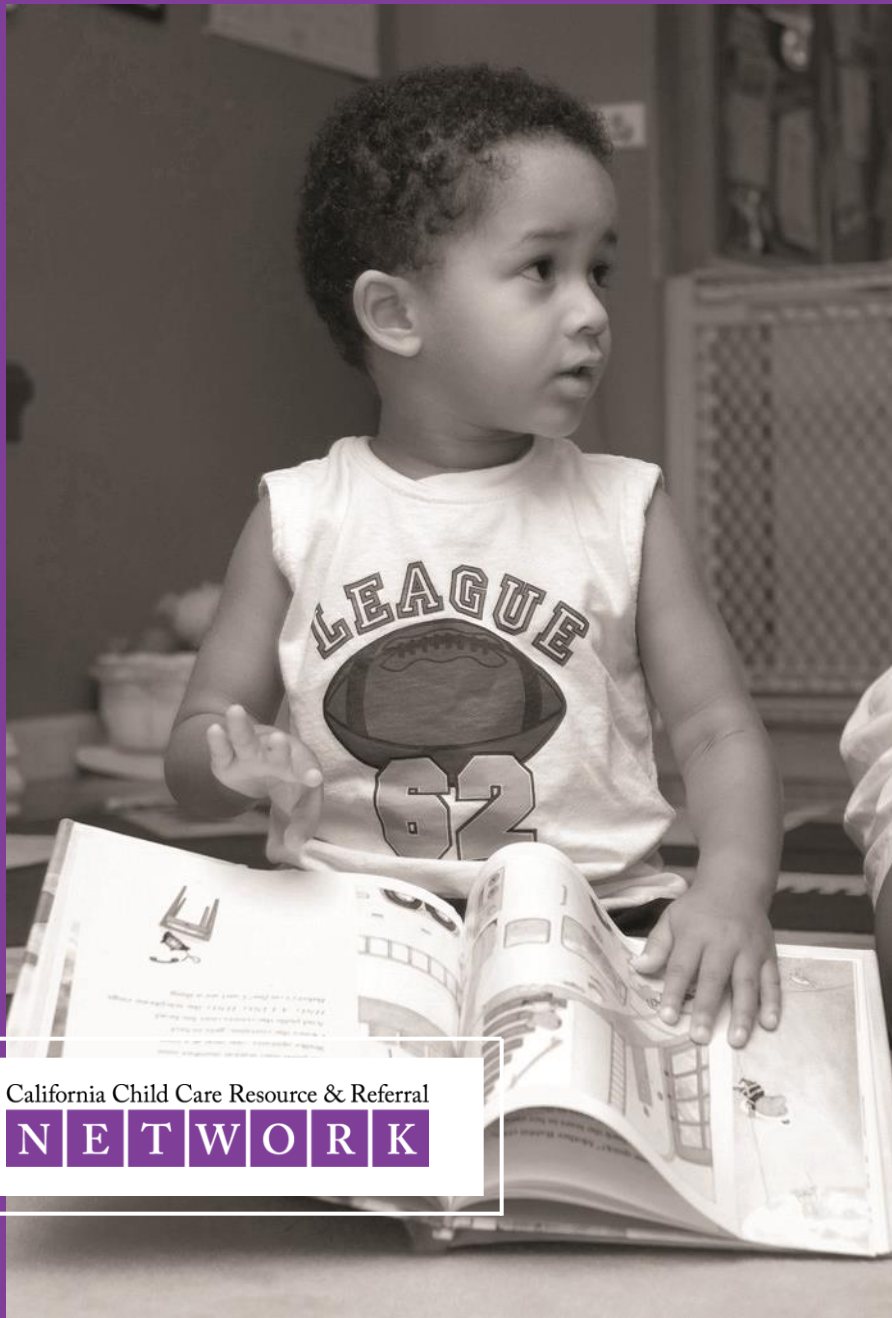
- Success
 - Staff gain a deeper understanding of program services
 - Ability to compare data across projects and see trends
 - Having a history of services to review
 - Automated reporting process (canned reports)
 - Workshop enrollment and tracking hours
- Challenges
 - Staff training (different levels of comfort)
 - Data Review (TAF Binder)



Future

- Working on updating our database to a .net platform
- Eventual integration of R&R data and subsidy data (benefit to full agency)





California Child Care Resource & Referral

NETWORK



Statewide Website and Database

Rowena Quinto

Research Director


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Background



- Need for a collective online presence
- R&Rs are experts in child care planning and local resources
- Give parents the best information and experience
- Opportunity in CCDBG
 - Allocated funding from EESD, FY16-17 Budget Act

Vision

- 
- Give parents across the state access to consistent child care and development information
 - General child care and development information: CCL, TrustLine, types of child care, subsidy, etc
 - Child care online search statewide
 - Efficiencies in data collection and reporting
 - **Connect** parents with their **local R&R programs**

How?



"Crawl, walk, run" approach

- Website development
 - Focus parent user experience
 - Information
- Database development
 - Data integration
 - Functionality, reporting and analysis
 - User friendly

Current Work



- Database Workgroup made up of R&Rs
- Surveys to members
- Updates at Regional and Member Meetings
- Feedback is ALWAYS welcome!



CA ECE Workforce Registry: *Making Connections for the Workforce*

California Child Care Resource & Referral

N E T W O R K

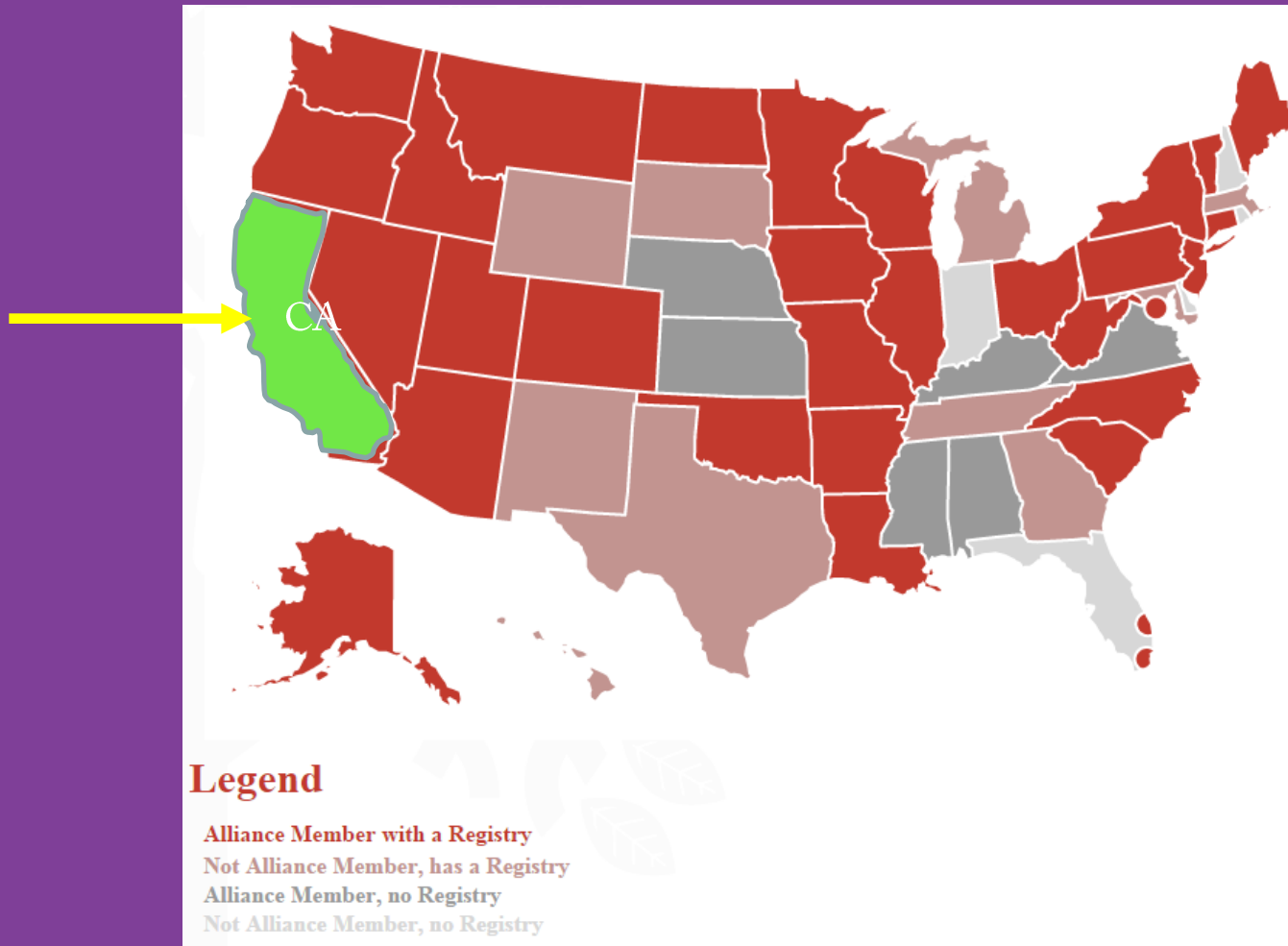
Who we are & What it is

- Fiona Stewart, Child Care Alliance of Los Angeles (LA)
- Elise Crane, Office of Early Care and Education (SF)

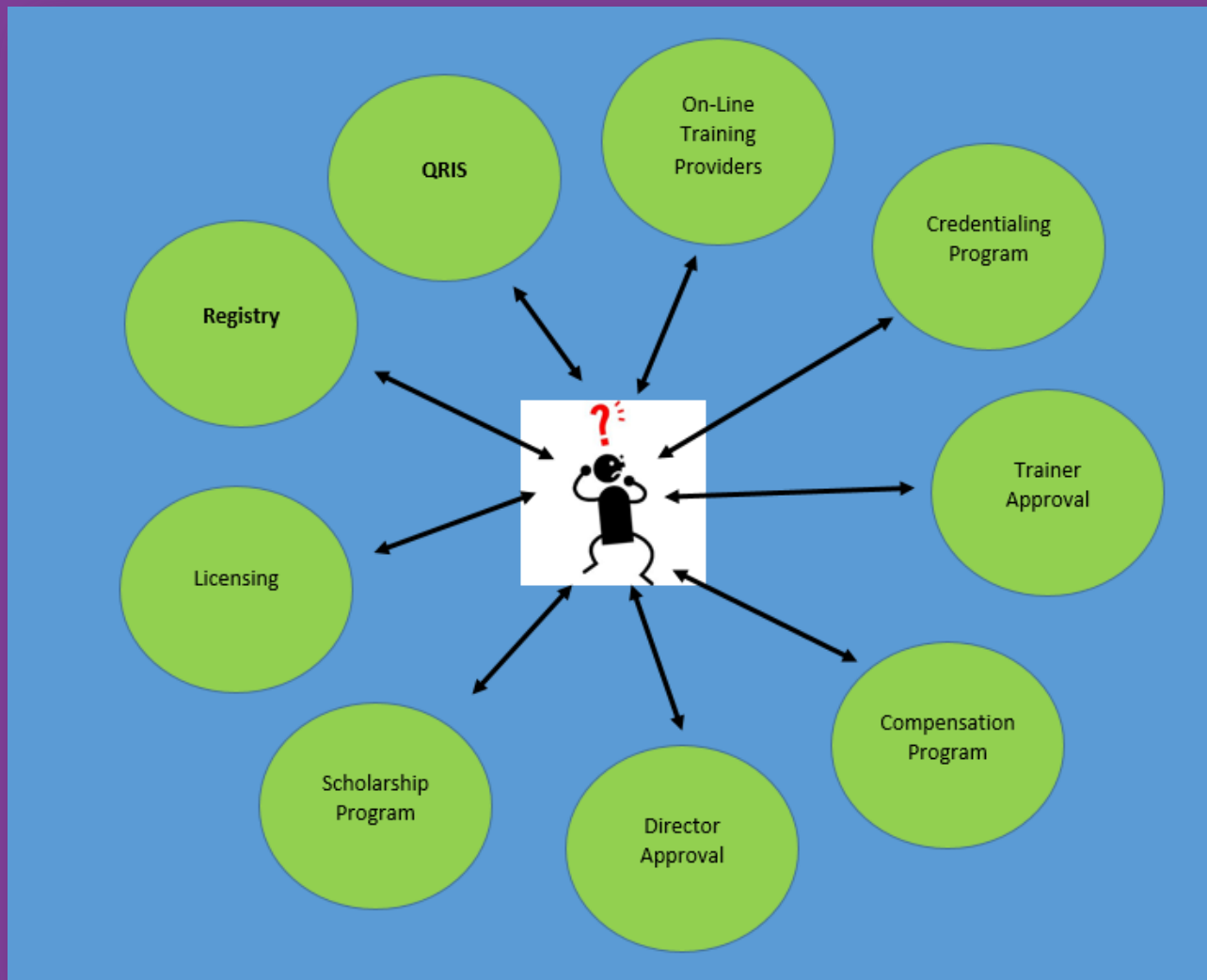
CA ECE Workforce Registry [Video](#)



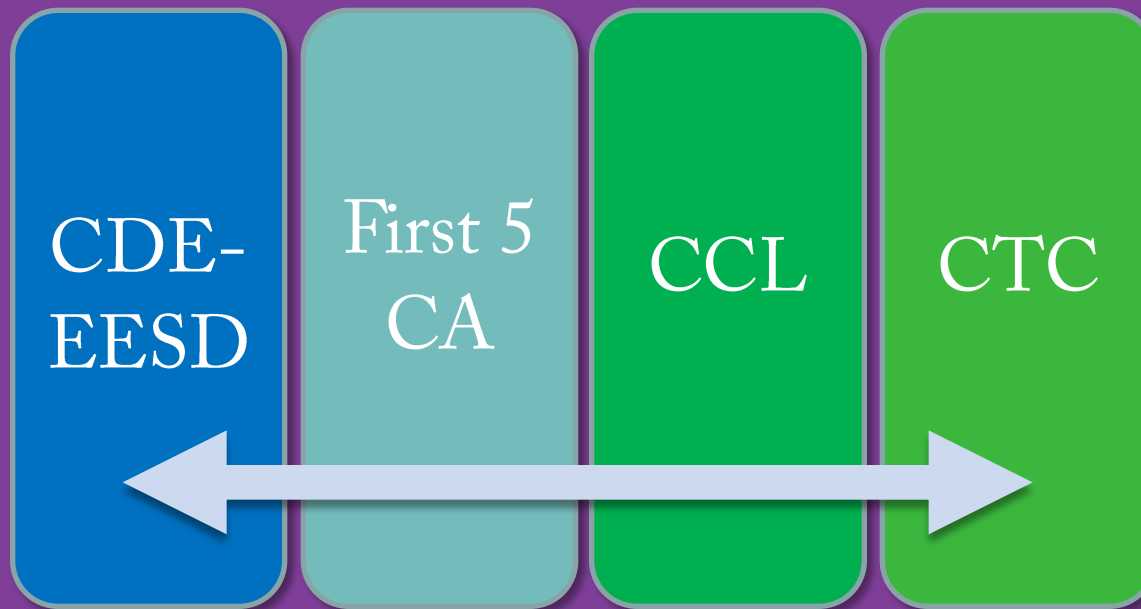
National Picture - Literally



System Experience – CA Behind-the-Times



Data Challenges and Complexities – Starting from the Top



Each of these State agencies collect individual workforce data either in reports or applications.

Each collects and/or stores individual workforce data in slightly different ways.

Sample programs that support workforce



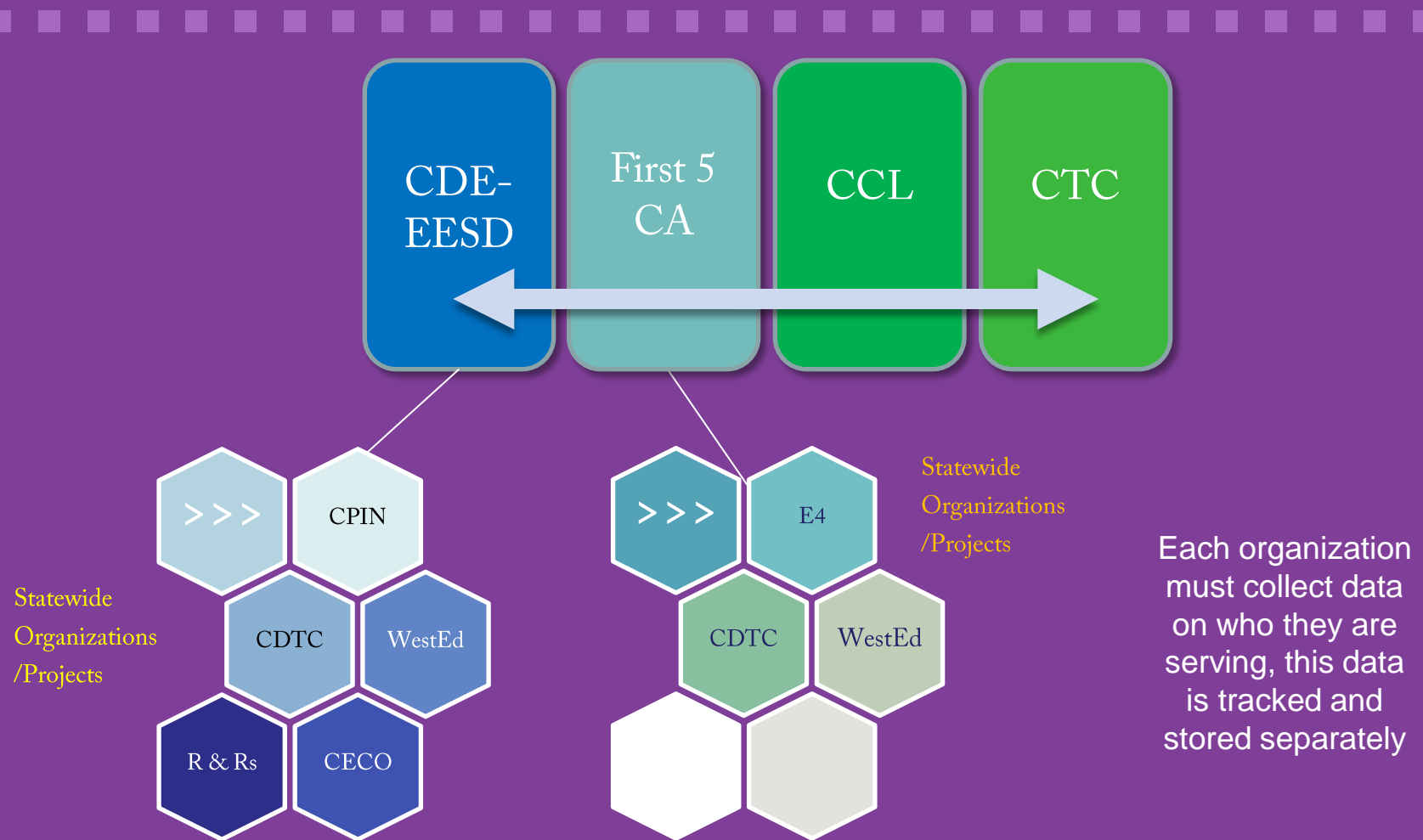
CDE-EESD

- AB 212
- TK Stipends
- RTT-ELC/QRIS

First 5 CA

- CARES Plus
- Child Signature Program
- RTT-ELC/IMPACT

Data Challenges and Complexities — Pushing down



Data Challenges and Complexities — Local Perpetuation

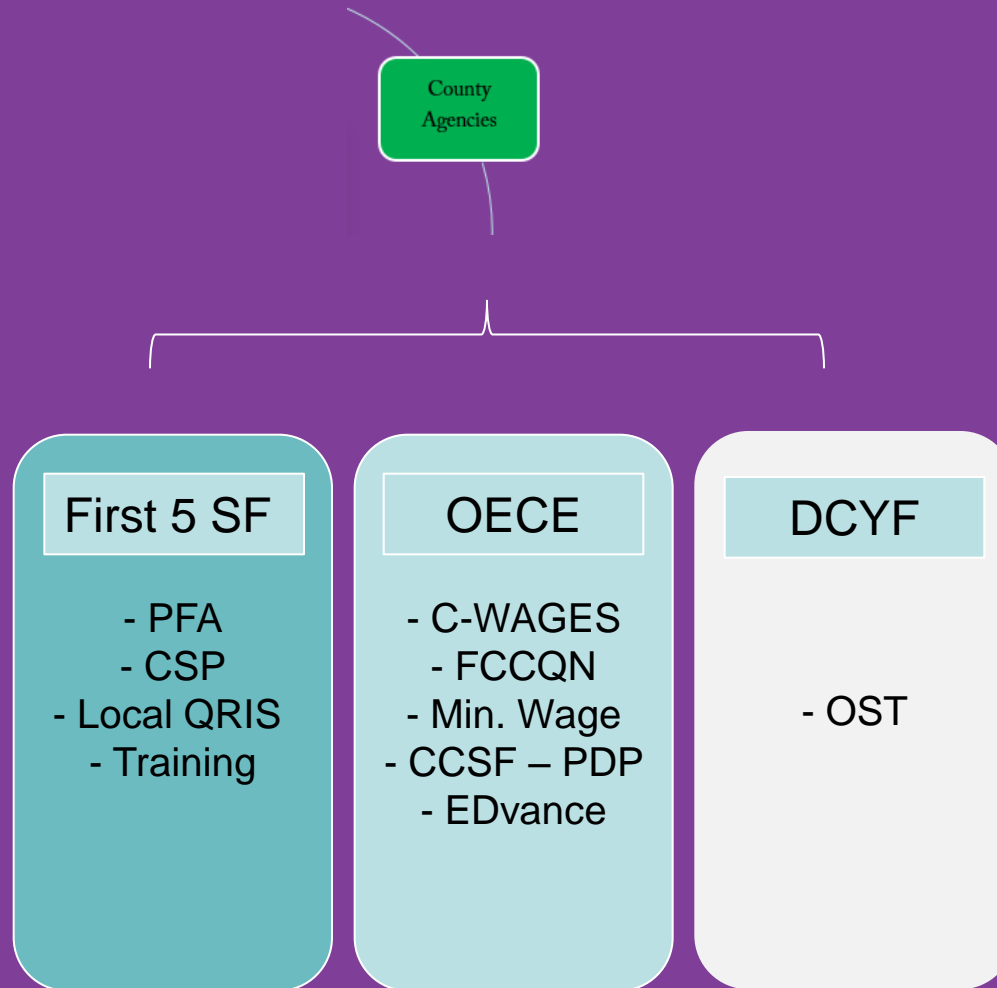
At the local/regional level are agencies and organizations that are also tracking workforce data related to the system above, but also driven by county, foundation, federal and other funding streams.



Local Complexities - Sample

San Francisco Local Funds

- Prop 10
- Children's Fund
- ECE for All
- General Fund



R&Rs - Critical Organizations in Communities



Each type of service generates data at some level, some of which fits into CA ECE Workforce Registry

R & R/ AP

Types of Services

- Resource and referrals to parents
 - Subsidized child care
- Support and training to license exempt providers
 - Support and training to licensed providers
 - Health and Nutrition
 - Other initiatives

Components of the CA ECE Workforce Registry



Types of Data



Regional Pilot Options for R & R

Piloting - Role for R & R's



- Utilization of the Registry for data collection of the Direct Service Profile (aka CDD Profile) for individuals attending training
- Utilization of the Registry for Training Calendar function, including RSVP functionality
- Using reporting functionality for submitting reports to EESD/CDTC

Creating a Personal Profile



User Registration

*Required Field

Salutation: *	<input type="text" value="Select"/>
First Name (Birth Name): *	<input type="text"/>
Middle Name/Initial:	<input type="text"/>
Last Name: *	<input type="text"/>
Former Last Name(s):	<input type="text"/>
Email Address (This will be your username): *	<input type="text"/>
Re-Type Email Address: *	<input type="text"/>
Password (Must include 1 letter and 1 number): *	<input type="text"/>
Re-Type Password: *	<input type="text"/>
Address 1: *	<input type="text"/>
Address 2:	<input type="text"/>

Employer Search

User Registration: Employment

Employer Name: * **HOLY FAMILY DAY HOME-INFANT CARE PROGRAM**

Enter Search Criteria:

HOLY FAMILY DAY HOME-INFANT CARE PRG

Search

(You may search by entering Employer Name, City, Address, License Number)

Which of the following best describes your primary involvement in the early care field? *

Employed in a classroom and works with ▾

Job Title: *

Please select a valid Job Title

Please select a Job Title ▾
Please select a Job Title
Student Teacher/Intern
Substitute Teacher
Floater
Assistant Teacher/Aide
Teacher/Co-Teacher
Lead Teacher
Teacher-Director/Site Supervisor

Primary Age Group you serve for this position: *

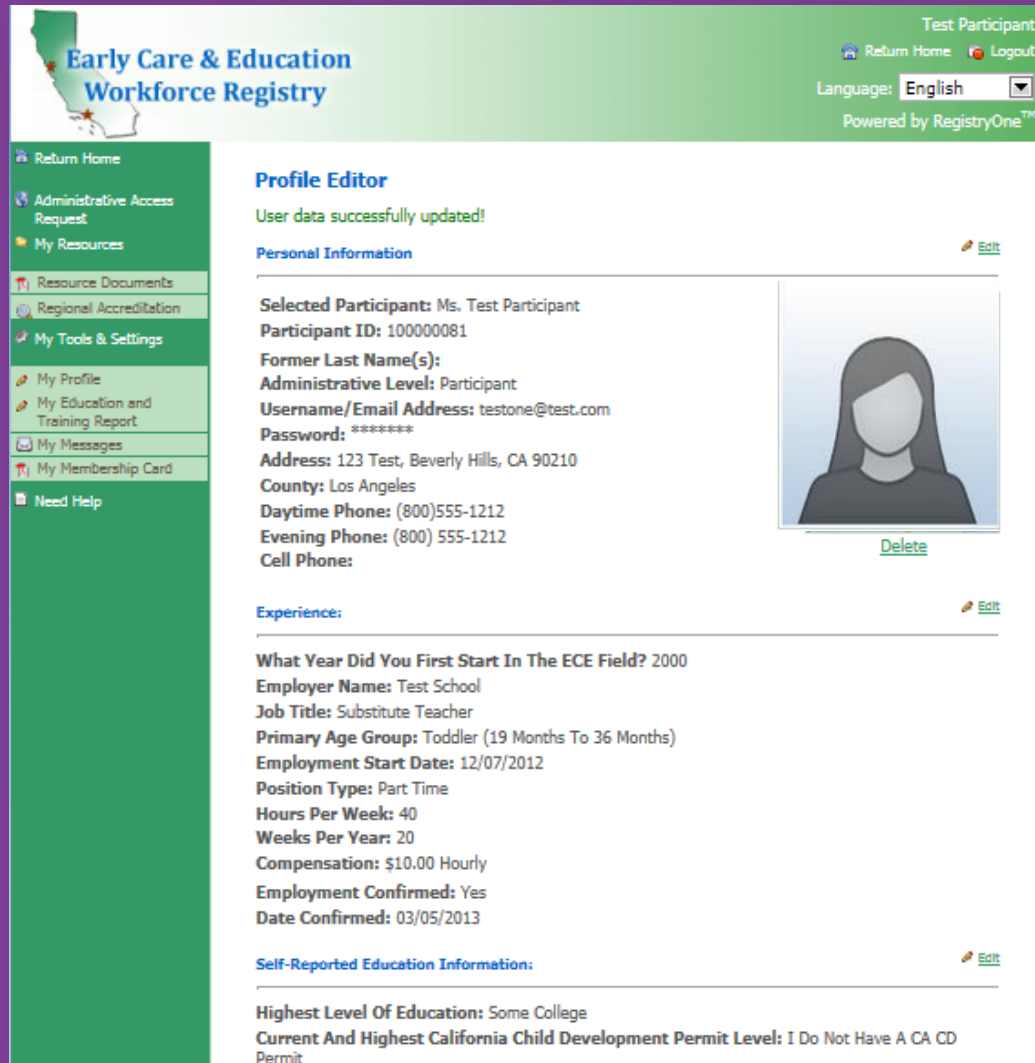
Start Date: *

Position Type: *

Number of hours worked per week: *

Please select a valid Job Title

Profile Complete



Early Care & Education Workforce Registry

Test Participant
Return Home Logout
Language: English
Powered by RegistryOne™


[Return Home](#)
[Administrative Access Request](#)
[My Resources](#)
[Resource Documents](#)
[Regional Accreditation](#)
[My Tools & Settings](#)
[My Profile](#)
[My Education and Training Report](#)
[My Messages](#)
[My Membership Card](#)
[Need Help](#)

Profile Editor

User data successfully updated!

Personal Information [Edit](#)

Selected Participant: Ms. Test Participant
Participant ID: 100000081
Former Last Name(s):
Administrative Level: Participant
Username/Email Address: testone@test.com
Password: *****
Address: 123 Test, Beverly Hills, CA 90210
County: Los Angeles
Daytime Phone: (800)555-1212
Evening Phone: (800) 555-1212
Cell Phone:



[Delete](#)

Experience [Edit](#)

What Year Did You First Start In The ECE Field? 2000
Employer Name: Test School
Job Title: Substitute Teacher
Primary Age Group: Toddler (19 Months To 36 Months)
Employment Start Date: 12/07/2012
Position Type: Part Time
Hours Per Week: 40
Weeks Per Year: 20
Compensation: \$10.00 Hourly
Employment Confirmed: Yes
Date Confirmed: 03/05/2013

Self-Reported Education Information [Edit](#)

Highest Level Of Education: Some College
Current And Highest California Child Development Permit Level: I Do Not Have A CA CD Permit

Quick Links to Tools

Quick Links

Participants

Select an Action (also located on the left margin)



View/Update
Personal Profile



View/Update
Employment
History



View Education
and Training
Report (PDF)



View/Print
Membership
Card (PDF)



Where to Submit
Education/Training
Documents



Email CA ECE
Workforce
Registry
Administrator



Resume Builder



Job Board Search



Training Calendar

Search for Trainings

Training Search

You may search the directory of instructional resources to find professional development that meets your needs.

Select a search category and input the desired search criteria then click 'Search'.

Training Type (Hold down the Ctrl (windows) / Command (Mac) button to select multiple options.)

Classroom
Web-based Self-Paced/Ongoing
Web-based Time Specific

Interaction Type (Hold down the Ctrl (windows) / Command (Mac) button to select multiple options.)

Mentoring
Coaching
Consultation
Peer-to-Peer/Professional Learning Community

Competency-Core Knowledge Area (Hold down the Ctrl (windows) / Command (Mac) button to select multiple options.)

Child Development and Learning
Culture, Diversity and Equity
Relationship, Interactions and Guidance
Family and Community Engagement

Course/Training Title (type in keyword)

Age Group Served (Hold down the Ctrl (windows) / Command (Mac) button to select multiple options.)

Adults in Field
Parents/Families
Infant (Birth to 18 Months)
Toddler (19 Months to 36 Months)

Search for Trainings



My Training Enrollments

Start Date	Training Name	Training Sponsor	Enrollment Status
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Trainer Request



Instructor Access Request

Please enter the name of the training sponsor that you wish to have instructor access for in the search box, then click 'Search'. If you do not get results, try just a few letters of the training sponsor's name. If you still do not get results, leave the search box blank and click search and all approved training sponsors will be displayed.

Select the one that you want access to by clicking the circle next to it, then click 'submit request'. If you are associated with multiple training sponsors, each request will have to be made separately.

You currently have instructor access associated with the following training sponsors:

None

Enter Training Sponsor Name and Click 'Search'

Search

Awaiting search...

Trainer Profile



Instructor Profile Viewer

 [Edit](#)

Contact Information

Instructor Name: Test Again

Instructor Email: testagain@test.com

Instructor Summary Information

8 years of experience providing technical assistance to providers.

Instructor Self-Reported Education

Some College

Instructional Counties

Los Angeles

Instructor Core Knowledge Areas

Culture, Diversity and Equity
Dual Language Development
Administration and Supervision

Instructional Age Level Instruction Applies To

Infant (Birth to 18 Months)
Toddler (19 Months to 36 Months)
Preschool (3 to 5 Years)

Trainer's Scheduled Trainings

Event Management

Here is a complete list of all training events for which you are the instructor or training sponsor that have been input into the registry. To add a new event, click 'Add Event'. (Note: Only training events marked as 'published' will show in the training calendar search.)

To view event details, click the icon under the 'View' column next to the event. To enter your training roster when the event is complete, click the icon under the 'Roster' column next to the event.

[+Add Event](#)

Event Date ▼	Training ▼	Training Sponsor ▼	Published ▼	View ▼	Roster ▼
09/20/2015	514 CCDA - College Credit Eligible CDA Certificate	CCEI "Quotes"	Yes		
07/21/2015	CARE 341 - Child Care Orientation	Nirmala CCEI Program	Yes		
Anytime	SAFE 700 - Food Service & Food Safety Certificate	CCEI Test	Yes		
Anytime	PLAY 123 - Outdoor Play Is Key To Child Development	Nirmala CCEI Program	Yes		

Training Detail

Training Information

Training Code:	SAFE 700
Training Name:	Food Service & Food Safety Certificate
Training Description:	The Food Service & Food Safety Certificate provides basic guidelines and recommendations for planning and serving healthy, safe meals in the child care environment. Core content includes nutritional and serving guidelines for the USDA's Child and Adult Care Food Program (CACFP) as well as comprehensive information on sanitation, hygiene, and safe selection, storage, preparation, and handling of food and equipment
Training Sponsor:	CCEI Test
Training Sponsor Contact:	Ms. Maria Taylor
Training Sponsor Contact Email:	test10@test.com
Training Sponsor Phone Number:	(800) 555-1212
Training Hours:	2.58 Clock hours – CEU Eligible
Primary Knowledge Area:	Relationship, Interactions and Guidance
Other Knowledge Areas:	Relationship, Interactions and Guidance

Training Event Detail



Event Information

Instructor Name: test again [View Instructor Profile](#)
Event Type: Web-based Self-Paced/Ongoing
Event Address: www.foodserviceandsafety.com
For More Information [Click Here](#)

Enrollment Information

Event Cost: \$59.99
Event Capacity: 3
Enrolled: 1
Waitlisted: 0

Enroll Now

CA ECE Workforce Registry Participation



There are over 10,500 individuals registered on the CA ECE Workforce Registry.

Thousands of education documents have been entered and uploaded.

Where is it live:

- Los Angeles and San Francisco - targeted strategies
- Santa Clara County – ramping up

CA ECE Workforce Registry Participation



Training Calendar Development – Next Steps

- ✓ Training Calendar Functionality Live
- Development of Policies and Procedures
- Development of User Guides
- Development of Training Organization Application and Agreements for local implementation
- Development of Implementation Plan

CA ECE Workforce Registry – Exciting News



The CDE – Early Education Support Division has begun to put additional resources and emphasis into the development of a statewide Registry:

- Continues to support Workforce Registry Advisory Committee
- Funding to CDTC to support registration of 3,000 participants in 14 RTT counties – FYs 14-16
- Beginning phases of Feasibility Study
- CA ECE Workforce Registry noted in two slides of CCDBG – State Plan Draft
- Field Services Staff – Personnel Report (Tile 5)
- Developing LPC Coordinator access to AB 212 Report
- Committed to data alignment and training data access