



Resource and Referral Network and
California Alternative Payment
Program Administrators
Joint Annual Conference 2018

Seamless Transfer of Services from Stage One to Stage Two

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Presented by
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Welcome and Objectives

- Provide guidance and direction to contractors to assist them with the Seamless Transfer of families from CalWORKs Stage 1 to CalWORKs Stage 2 programs through a review of the recently released Management Bulletin (MB) 18-05.



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Background

- CalWORKs Interagency Task Force formed in August 2016
- The taskforce was convened with the intent to have interagency cooperation, collaboration and alignment of policies between agencies when discussing child care issues related to CalWORKs recipients.

CalWORKs Interagency Task Force (1)



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- In 2017, the CDSS Engagement and Empowerment Division released ACIN 1-19-17 to share best practices for transitioning families from Stage 1 to Stage 2.
- Simultaneously, CDE released MB 17-06.
- Some of the directives in MB17-06 were not in alignment with 12-month eligibility so MB 18-05 was released last month.



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CalWORKs Interagency Task Force (2)



- Data provided by the Child Care Law Center shows an increase in the number of successful transfers from Stage 1 to Stage 2 after the release of CDSS's ACIN and CDE's MB.



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Review of MB 18-05 (1)

- The intent of the legislature was to have a Seamless Transfer for the family through all three stages of CalWORKs
- This can only happen if there is ongoing communication and coordination between Stage 1 and Stage 2 contractors.



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Review of MB 18-05 (2)

- Families receiving CalWORKs Cash Aid are categorically eligible and therefore, pay no fees.
- Categorically eligible families can not be disenrolled for failure to report changes in income or other family circumstances.



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Review of MB 18-05 (3)

- Transferring from Stage 1 to Stage 2
 - Nine data elements are the only information needed
 - Stage 1 contractor provides them to the Stage 2 contractor
 - When the Stage 2 contractor informs the Stage 1 contractor they are received and complete the transfer is considered complete.



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Review of MB 18-05 (4)

Nine Data Elements include:

1. Parent's name, address, telephone number.
2. Names and birthdates for all children under 18 years living with the family.
3. The number of hours of childcare needed each day for reach child.
4. Names of others living with the family that are related by blood, marriage, or adoption.



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Review of MB 18-05 (5)

Nine Data Elements (continued)

5. The reason for needing child care services.

6. Family Size and Adjusted monthly income (if the family is not a cash aid recipient.

7. Employment or training information.

8. Provider reimbursement rate.

9. Name, address and telephone number of the child care provider.



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Review of MB 18-05 (6)

- Once the nine data elements have been received and confirmed by the Stage 2 contractor, the transfer is considered complete.
- The Stage 2 contractor must provide a written notification to the parent informing them of the transfer with contact information for the Stage 2 contractor.
- Payments to provider become the responsibility of the Stage 2 contractor at that time and the 12-month eligibility period begins on that date.



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Review of MB 18-05 (7)

- The Stage 2 contractor cannot require the family to complete an application for services at the time of transfer.
- At recertification the contractor must also notify the family of their responsibility to report when their family income adjusted for family size exceeds 85% of the State median income (SMI).



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Notification to parents when they transfer to Stage 2

- Parent's have the right to voluntarily report changes to their family circumstances to increase or reduce their service hours.





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Parent receiving CalWORKs cash aid at the time of transfer

- Families with parents receiving CalWORKs cash aid at the time of transfer continue to be categorically eligible until they are recertified no less than 12 months after the transfer.



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Former CalWORKs cash aid recipients at the time of transfer

- Families with parents who are former CalWORKs cash aid recipients at the time of transfer continue to meet the eligibility and need requirements until they are recertified no less than 12 months after the transfer.
- Section 18084.3 in the Implementation Guidance
 - Requirement to report when family income exceeds 85% of the SMI



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For Further Assistance

- Your Field Services Consultant is always your point of contact for questions and support as we provide continuous quality early learning and care services through our subsidized programs.

CDE Consultant Regional Assignment webpage at:
<http://www.cde.ca.gov/sp/cd/ci/assignments.asp>



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Additional Information



- All CDE MBs can be found on the CDE website at <http://www.cde.ca.gov/sp/cd/ci/allmbs.asp>
- To subscribe to the list serve go to <http://www.cde.ca.gov/re/di/cd/listservs.asp>



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Questions

