

## Call for Presentations



**Virtual Joint  
Annual Conference**  
OCTOBER 6 & 7, 2021

*It Takes a Village :  
Make Every  
Connection Count!*



### **Audience**

We expect 700 individuals to attend this year's virtual joint conference. Our attendees primarily come from the early care and education field including alternative payment programs, resource and referral programs, county welfare departments, and county offices of education. Attendees typically are public and private non-profit CEO's, executives, subsidy child care administrators, family caseworkers, resource and referral counselors and trainers, food program administrators, and advocates.

### **Proposal Guidelines and Review**

We welcome individual as well as joint proposals. We encourage creative formats for presentations. As the committee reviews the proposals, we may request presenters to form panels. We regret that we are unable to provide honorariums for presenters. We thank you in advance for volunteering your time to present a workshop. Proposals are evaluated and reviewed by the Network and CAPP A Joint Conference Committee based on the following guidelines:

- Timely or innovative topic
- Overall quality and well-defined focus
- Practical application of materials
- Clearly identified objectives
- Inclusion of participatory activities

### **Conference Theme**

#### ***It Takes a Village: Make Every Connection Count!***

With this theme in mind, we are encouraging presenters to create workshops that align with this theme as either the primary focus of the session or with this theme infused in your workshop in some way.

### **Virtual Workshop Format**

Because of the virtual nature of this year's conference, the length of workshops will be 1 hour. If you feel that one hour is not enough time for your topic, please submit two, one-hour proposals and note that they are part 1 and part 2 of the same topic.

We would like this year's workshops to be as participatory as possible. Please try to include polling or answering questions from attendees for live presentations and for all sessions, short activity suggestions that individuals could do at their desk. We strongly encourage presenters to provide appropriate handouts.

Workshop proposals should clearly identify the informational and/or educational outcome objectives for the audience. No workshops will be allowed for the purpose of promoting and/or selling any particular product or company.

### **Workshop Recordings**

All workshop sessions will be recorded. Some workshops will be selected to be presented live and recorded during the live session, and many sessions will be pre-recorded without a live presentation and provided to participants for the first time during the conference. The benefits of pre-recording sessions are that technology problems that can happen with live presentations are eliminated, presenters will be able to choose a date and time that works best for them, presenters will have assistance with recording throughout the entire workshop if they choose, and have their presentation edited before it is available for attendees to view.

We plan to make all recorded sessions available to conference participants for a limited period of time after the conference dates. We will be asking each presenter to sign a release form before their session is recorded.

**[CLICK HERE](#) to be directed to the presenter application.**

**Deadline for submitting proposals is June 18, 2021**

## POSSIBLE WORKSHOP TOPICS

*The list of possible workshop topics below are examples only and do not represent all of the many topics that might be offered in each category.*

### STAFF DEVELOPMENT - EXAMPLES

- Time Management When working Remotely
- Self-Care/Stress Reduction
- Conflict Resolution
- Implicit Bias/Anti-Racism Staff Development
- Communication Skills, Processes
- Working with Clients/Customer Service in Challenging Times

### FAMILIES AND PROFESSIONALS IN PARTNERSHIP - EXAMPLES

- Strengthening Families
- Parent Counseling for Beginners
- Parent Counseling for Experienced Staff
- Training/T.A. to Family Child Care or Centers
- Implicit Bias/Anti-Racism in our Work with Families and Providers
- Exempt/In-home Care
- Trauma-Informed Care
- Licensing/Regulations
- Active Listening
- FCC Business Practices
- Parents as Advocates
- Disaster Preparedness
- Supporting Providers as Professionals

### SERVING OUR COMMUNITIES – EXAMPLES

- Serving Immigrant Communities
- Working with Tribes
- English Language Learners
- Creating New Connections
- Meeting the Needs of Changing Communities
- Special Needs
- Rural Issues

### MANAGING/SUPERVISING - EXAMPLES

- Supporting Staff Using an Anti-Racism/Implicit Bias Framework
- Team Building
- Budgeting
- Supervision of Remote Staff
- Working with Boards
- Leadership & Succession Training
- New Supervisors

### PROGRAM ADMINISTRATION - EXAMPLES

- Fiscal Trainings
- Audits
- Regulations
- Family Fees
- Provider Payments
- Case Management

### TECHNOLOGY - EXAMPLES

- Outreach to Parents and Providers
- Maximizing Web sites
- Child Care Referrals/Child Care Resources
- Social Media
- Communicating via technology

### EMERGING ISSUES - EXAMPLES

- Creating an Anti-Racist Child Care and Early Education System
- Public Policy & Advocacy
- Shared Services Models
- Early Care and Learning Programs Transition from CDE to CDSS
- Rebuilding a Stronger Child Care System
- Current Child Care System Laws and Regulations - Impacts on Parents/Providers and Solutions
- Implementing CCDBG
- Foster Care Bridge Program
- Economic Impacts on Children, Families and/or Providers

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